

KENDRIYA VIDYALAYA NO.1 ITANAGAR

VIDYALAYA COMMITTEES

SESSION 2023-24

The following committees are being framed for the smooth and efficient execution of the Vidyalaya affairs. The concerned officials are directed to note the assigned duties and responsibilities in order to execute their duties without any hiccups and keep the records of the concerned departments up – to - date for the ATR of the same as and when required:

Duty and Responsibility of Primary, Sec. & Sr.Sec. classes and Teachers

S.NO.	COMMITTEES	COMMITTEE MEMBERS
1	SUPERVISION OF ACADEMICS & MONITORING OF DAILY CLASSROOM TEACHING	ARUN KUMAR SINGH
2	TIME TABLE & ARRANGEMENT	MR. AMIT KUMAR SHARMA (I/C)
		MR. VINIT YADAV (CO (I/C))
		MR. GYANENDRA PANDEY
		MRS. SHIVANI PUNDEER
		MR. AKHIL PRATAP SINGH
		MR. KAPTAN SINGH
3	EXAMINATION (INTERNAL)	MR. SHASHI BHUSHAN PRASAD
		MRS. REKHA (I/C)
		MR. MANISH CHOUDHARY(CO (I/C))
		MR. AJAY UDASI
		MR. AKHIL PRATAP SINGH
		MR. SHASHI BHUSHAN PRASAD
		MRS. SHIVANI PUNDEER
		MR. SHEEL PRAKASH
		MRS. PRIYANKA
		MR. SANGRAM KESARI SAHU
4	EXAMINATION (EXTERNAL)	MR. KAPTAN SINGH
		MRS. KHUSHBOO TAMANG
		MR. VINIT YADAV (IC)
		MR. SANDIP DUTTA (CO (I/C))
5	EXAMINATION (CBSE)	MR. MAHESH
		MR. AJAY UDASI
		MR. SUDAM BUDHIA
		MRS. KIRAN CHAUHAN (I/C)
		MRS. POONAM SHARMA (CO (I/C))
		MR. AKHIL PRATAP SINGH
		MR. GYANENDRA PANDEY
6	ADMISSION	MR. RAMESH GURU
		MR. CH. CHENCHAIAH
		MR. MAHESH
		MR. AZHAR ABBAS ANSARI
		MRS. E.T ZIRDO (I/C)
		MR. D.K NIGAM (CO (I/C))
		MR. SANDIP DUTTA
		MRS. KIRAN CHAUHAN
		MRS. ASHA K. NAIR
		MS. GARGEE BORA
MR. MAHESH		
MS. NISHA NEGI		
MR. AZHAR ABBAS ANSARI		
MRS. PRATIGYA CHATURVEDI		
MR. VINAY		

7	DISCIPLINE	MR. MANOJ VARMA (I/C)
		MRS. E.T ZIRDO
		MR. VINIT YADAV
		MRS. ASHA K. NAIR
		MRS. POONAM SHARMA
		MR. D.K NIGAM
		MRS. REKHA
		MRS. REETU DEVI
		ALL CLASS TEACHERS
8	CCA,MORNING ASSEMBLY,OTHER CELEBRATIONS	MR. MANISH CHOUDHARY (I/C)
		MRS. ANSHU BATRA(CO (I/C))
		MRS. KIRAN CHAUHAN
		MRS. PRIYANKA
		MR. MADHUR TRIPATHI
		MR. KAPTAN SINGH
		MS. REETU DEVI
		MR. BAJRANG LAL
		MR. SHASHI BHUSHAN PRASAD
		MR. MANOJ VARMA
		MR. VIKAS PANWAR
		ALL HOUSE MASTERS
		9
MR. MADHUR TRIPATHI (CO (I/C))		
MR. RAJESH		
MRS. JYOTI RATHEE		
MR. SUDAM BUDHIA		
MRS. PRIYANKA		
10	SCOUT & GUIDE	MRS. ASHA K. NAIR (I/C)
		MR. MANISH CHOUDHARY (CO (I/C))
		ALL TRAINED S.M.,G.C.,C.M.,& F.L.
11	RAJBHASHA	MR. MANISH CHOUDHARY (I/C)
		MR. KAPTAN SINGH(CO (I/C))
		MR. GYAN SINGH JATAV
		MS. REETU DEVI
		MR. BAJRANG LAL
		MR. LAXMAN RAGAR
12	QUARTER ALLOTMENT	MR. VINIT YADAV (I/C)
		MR. SANDIP DUTTA (CO (I/C))
		MRS. POONAM SHARMA
		MR. MAHESH
		MR. SHEEL PRAKASH
		MR. AJAY UDASI
13	QUARTER MAINTENANCE AND M&R of VIDYALAYA	MR. SANGRAM KESARI SAHU (I/C)
		MR. LAXMAN RAGAR (CO (I/C))
		MR. SHEEL PRAKASH
		MR. BAJRANG LAL
		MR. HARISHCHANDRA
		MR. CH. CHENCHIAH
		MR. GYANENDRA PANDEY
14	PURCHASE COMMITTEE	MR. SANGRAM KESARI SAHU (I/C)
		MR. SUDAM BUDHIA (CO (I/C))
		MR. LAXMAN RAGAR
		MRS. SWAPNA WALEKAR
		MR. MAHESH
		MS. JYOTI
		MR.RAMESH GURU

15	AEP COMMITTEE	MRS. RAJANI NADAR (I/C)
		MS. REETU DEVI (CO (I/C))
		MRS. SHIVANI PUNDEER
		MR. MANOJ VARMA
		STAFF NURSE
		MS. PRIYANAKA
16	OLYMPIAD	MRS. ANSHU BATRA (I/C)
		MR. KAPTAN SINGH (CO (I/C))
		MR. AKHIL PRATAP SINGH
		MS. KHUSHBOO TAMANG
17	LANGUAGE CLUB	ENGLISH
		MRS. E.T. ZIRDO (I/C)
		MRS. ASHA K. NAIR (CO (I/C))
		MRS. ANSHU BATRA
		MS. GARGEE BORA
		HINDI
		MR. MANISH CHOUDHARY (I/C)
		MR. KAPTAN SINGH(CO (I/C))
		MR. GYAN SINGH JATAV
		MS. REETU DEVI
		MR. BAJRANG LAL
MR. LAXMAN RAGAR		
18	SOCIAL SCIENCE CLUB	MRS. REKHA (I/C)
		MR. D.K NIGAM (CO (I/C))
		MR. SHEEL PRAKASH
		MR. SANGRAM K. SAHU
		MR. HARISHCHANDRA
		MRS. PRIYANKA
19	SCIENCE CLUB	MR. VINIT YADAV (I/C)
		MR. SANDIP DUTTA (CO (I/C))
		MRS. KIRAN CHAUCHAN
		MRS. POONAM SHARMA
		MR. AKHIL PRATAP SINGH
		MRS. RAJANI NADAR
		MRS. SHIVANI PUNDEER
20	ACCOUNTS MONITORING COMMITTEE	MR. AJAY KUMAR SINGH (I/C)
		MR. ADITYA CHANDRA DUBEY (CO (I/C))
		MR. SANDIP DUTTA
		MR. AMIT KUMAR SHARMA
		MR. MAHESH
		MR. CH. CHENCHAIAH
21	EDUCATIONAL TOUR	MRS. E.T ZIRDO (I/C)
		MR. VINIT YADAV (CO I/C)
		MS. GARGEE BORA
		MR. SANGRAM KESARI SAHU
		MS. RICHA
22	FURNITURE	MR. RAMESH GURU (I/C)
		MR. CH. CHENCHAIAH(CO (I/C))
		MR. SUDAM BUDHIYA
		MRS. NEETU
MR. RAJESH		
23	ECO CLUB & GSP AUDIT	MR. AKHIL PRATAP SINGH (I/C)
		MRS. POOJA RANI (CO (I/C))
		MRS. RAJANI NADAR
		MS. REENA
		MS. NISHA NEGI
		MS. NEETU
	INTEGRITY CLUB	MR. SANDIP DUTTA (I/C)
		MRS. POONAM SHARMA CO (I/C)
		MRS. KHUSHBOO TAMANG
		MR. MAHESH

24		MS. RICHA
25	MATHS CLUB	MR. AMIT KUMAR SHARMA (I/C)
		MR. GYANENDRA PANDEY(CO (I/C))
		MRS. KHUSHBOO TAMANG
		MRS. POOJA RANI
		MR. AJAY UDASI
26	WEBSITE MAINTENANCE &UPDATION	MRS. KIRAN CHAUCHAN (I/C)
		MR. BAJRANG LAL (CO (I/C))
		MR. MAHESH
		MRS. JYOTI
		MR. ADITYA DUBEY
27	UBI PORTAL AND ENROLLEMENT	MR. VINIT YADAV(I/C)
		MR.SANDIP DUTTA (CO (I/C))
		MR. AMIT KUMAR SHARMA
		MR. VINAY
28	SHALA DARPAN/ KVS	MR. AJAY UDASI
		MRS. KIRAN CHAUCHAN (I/C)
		MR. MAHESH(CO (I/C))
		MS. JYOTI
		MRS. JYOTI
		MRS. MOHINI
		MR. ADITYA DUBEY
29	COMPUTER SYSTEM &MAINTENANCE	MR. AJAY KUMAR SINGH
		MRS. KIRAN CHAUCHAN (I/C)
		MR. AJAY UDASI(CO (I/C))
		MR. MAHESH
		MR. CH. CHENCHAIAH
		MRS. MOHINI
		MRS. NEETU
30	ELECTRICITY & POWER SYSTEM	MRS. PREETI PANNU
		MR. AJAY UDASI (I/C)
		MD. AZHAR ABBAS ANSARI(CO (I/C))
		MRS. PRATIGYA CHATURVEDI
		MR. SUDAM BUDHIYA
		MR. RAMESH GURU
31	WATER RESOURCES	MR. RAJESH
		SEC. BLOCK
		MR. KAPTAN SINGH (I/C)
		MR. GYAN SINGH JATAV(CO (I/C))
		PRIMARY BLOCK
		MR. RAMESH GURU (I/C)
		MR. RAJESH (CO (I/C))
MR. CH. CHENCHAIAH		
32	SOP COMMITTEE	MRS. MOHINI
		FOR SECONDARY SECTION
		MR. MANOJ KR. VARMA (I/C)
		MS. REETU DEVI (CO (I/C))
		MRS. RAJANI NADAR
		FOR PRIMARY SECTION
		MRS. PRATIGYA CHATURVEDI (I/C)
MS.NISHA NEGI (CO (I/C))		
33	FLAG COMMITTEE	MRS. SWAPNA WALEKAR
		MR. MANOJ KR. VARMA (I/C)
		MR. KAPTAN SINGH (CO (I/C))
		MR. LAXMAN RAGAR
34	STUDENT ALUMNI	MRS. PREETI PANNU
		MRS. E.T ZIRDO (I/C)
		MR. D.K NIGAM (CO (I/C))
		MRS. REKHA
		MR. KAPTAN SINGH

35	BACK TO BASICS	MR. DK. NIGAM (I/C)
		MRS. ASHA K. NAIR
		MRS. PRIYANKA
		MS. JYOTI
36	CMP(PRIMARY)	MR. MAHESH (I/C)
		MS. JYOTI(CO (I/C))
		MS. PREETI PANNU
37	CMP IN UPPER PRIMARY CLASSES	MRS. ANSHU BATRA (I/C)
		MRS. KHUSHBOO TAMANG(CO (I/C))
		MRS. SHIVANI PUNDEER
		MR. LAXMAN RAIGAR
38	CAREER COUNCELLING	MS. REETU DEVI
		MR. SANDIP DUTTA (I/C)
		MS. GARGEE BORA(CO (I/C))
		MR. VINIT YADAV
39	TEACHING AIDS	MR. SHEEL PRAKASH
		MR. SANGRAM K. SAHU
		MR. SANGRAM K. SAHU (I/C)
		MRS. PRIYANKA(CO (I/C))
40	SAFETY AND SECURITY OF SCHOOL PERMISES	MS. PRIYANKA
		MR. MANOJ KR. VARMA (I/C)
		MRS. E.T. ZIRDO
		MRS. PRATIGYA CHATURVEDI
41	DISASTER MANEGEMENT	MR. VINIT YADAV
		MR. RAJESH
		MS. JYOTI
		MS. REENA
		MR. HARISHCHANDRA (I/C)
		MR. MANOJ KR. VARMA(CO (I/C))
42	GARDENING PLANTATION & BEAUTIFICATION	MRS. REKHA
		MR. BAJRANG LAL
		MRS. RAJANI NADAR
		MR. RAJESH
43	ACP	MR. SUDAM BUDHIA
		MR. AKHIL PRATAP SINGH (I/C)
		MRS. SHIVANI PUNDEER (CO (I/C))
		MRS. RAJANI NADAR
44	SEEMA DARSHAN	MR. SUDAM BUDHIYA
		MR. RAJESH
		MR. D.K NIGAM (I/C)
43	ACP	MR. SHEEL PRAKASH (CO (I/C))
		ALL ACP TRAINED TEACHERS
		MRS. PRIYANKA (I/C)
44	SEEMA DARSHAN	MR. BAJRANG LAL(CO (I/C))
		MR. CH. CHENCHIAIH

45	SBSB	MR. MANOJ KR. VARMA (I/C)
		MR. LAXMAN RAIGAR(CO (I/C))
		MRS. ANSHU BATRA
		MR. BAJRANG LAL
		MS. JYOTI
		MS. PREETI PANNU
		MR. SUDAM BUDHIYA
46	TARUNOTSAVA	MRS. ASHA K. NAIR (I/C)
		MR. SANDIP DUTTA (CO (I/C))
		MR. SHASHI BHUSHAN PRASAD
		MR. GYAN SINGH JATAV
		CLASS TEACHER OF 11 A
		CLASS TEACHER OF 11 B
		CLASS TEACHER OF 11 C
47	BALA	CLASS TEACHER OF 11 D
		CLASS TEACHER OF 11 E
		MRS. POOJA RANI (I/C)
		MS. REETU DEVI(CO (I/C))
		MR. KAPTAN SINGH
48	ACADEMIC LOSS COMPENSATION	ART & CRAFT INSTRUCTOR
		MR. MADHUR TRIPATHI
		MR. AMIT KR. SHARMA (I/C)
		MRS. REKHA(CO (I/C))
		MRS. PRIYANKA
49	POCSO	MR. GYAN SINGH JATAV
		MR. MANOJ KR. VARMA
		MRS. E.T ZIRDO (I/C)
		MRS. POONAM SHARMA (CO (I/C))
		MR. VINIT YADAV
50	PISA	MR. D. K. NIGAM
		MS. GARGEE BORA
		MRS. POONAM SHARMA (I/C)
		MRS. SHIVANI PUNDEER (CO (I/C))
		MR. AJAY UDASI
		MR. GYANENDRA PANDEY
		MRS. KHUSHBOO TAMANG
		MRS. RAJANI NADAR
		MR. AKHIL PRATAP SINGH
		MRS. ANSHU BATRA
MS. GARGEE BORA		
51	ACADEMIC REVIEW COMMITTEE	MRS. E.T ZIRDO (I/C)
		MRS. ASHA K. NAIR(CO (I/C))
		MRS. REKHA
		MR. AMIT KR. SHARMA
		MR. VINIT YADAV
		MRS. POONAM SHARMA
		MR. MANISH CHOUDHARY
		MR. SANDIP DUTTA
		MR. GYANENDRA PANDEY
		MRS. SHIVANI PUNDEER
MRS. ANSHU BATRA		
52	RTI	MR. MADHUR TRIPATH (I/C)
		MR. CH.CHENCHIAH(CO (I/C))
		MR. AJAY KR.SINGH
		MR. ADITYA CHANDRA DUBEY

53	COMPLAINTS COMMITTEE	MRS. E.T ZIRDO (I/C)
		MR. D.K NIGAM (CO (I/C))
		MRS. REKHA
		MRS. PRIYANKA
		MRS. SWAPNA WALEKAR
		MS. PRIYANKA
54	NEWSPAPER IN EDUCATION (NIE)	MS. GARGEE BORA (I/C)
		MRS. ANSHU BATRA(CO (I/C))
		MS. REETU DEVI
		MR. GYAN SINGH JATAV
		MR. BAJRANG LAL
55	NCSE, JNNSMEE,INSPIRE,NTSE, KVPY	MRS. SHIVANI PUNDEER (INSPIRE)
		MRS. PRIYANKA (NTSE)
		MRS. POOJA RANI (JNNSMEE)
		MRS. KHUSHBOO TAMANG (KVPY)
		MR. AKHIL PRATAP SINGH (JNNSMEE)
		MRS. RAJANI NADAR (NCSC)
56	GEM	MRS. KIRAN CHAUHAN (I/C)
		MR. MAHESH (CO (I/C))
		MR. CH. CHENCHAIAH
57	CONTRACTUAL TEACHERS INTERVIEW & RECORD KEEPING	MR. VINIT YADAV (I/C)
		MR. SANDIP DUTTA (CO (I/C))
		MRS. KHUSHBOO TAMANG
		MRS. PRIYANKA
58	SECURITY & CONSERVANCY STAFF	MR. MANOJ KR. VARMA (I/C)
		MR. MAHESH (CO (I/C))
		MR. ANSARI
		MR. SHASHI BHUSHAN PRASAD
59	LIBRARY	MR. SHASHI BHUSHAN PRASAD (I/C)
		MR. SANDIP DUTTA
		MR. KAPTAN SINGH
		MS. GARGEE BORA
		MR. SANGRAM K. SAHU
		MR. MAHESH
MS. YASHIKA		

1.New committee(s) may be constituted as and when it is required.

2.All to execute the assigned works timely and committee including all members will be responsible for any pending/delay correspondence.

3.Committee In-charges are requested to submit report from time to time on the activities undertaken and update in the website along with the photographs with the help of computer Instructor with in a week and publish in local newspaper also.

PRINCIPAL